

**Reward-it**

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# **Badgemaker 44/5400: Setting up automatic layouts**

**Reward-It Ltd**

This guide explains how to set up fields with pick-lists and assign the items on these lists to automatic layouts within Badgemaker software.

1. Once a template (card design) has been made in Badge Creator (BC) click:
  - File
  - Edit Project
  - Double click target field
  - Click on the **Pick List** tab
  - Click **Has Pick List**
  - Add the pick list items - copy these names EXACTLY as template names
2. Click on **Project Settings**
3. Click **Special Fields** tab
4. Click **Store Layout Desc** and select the field assigned to Pick list.
5. Click OK
6. Click Save
7. Close software and reopen
8. Click **System Setup**
9. Click **General Settings**
10. Click the **Use automatic layout** checkbox

Test the software and automatic layout function is working by opening a record and viewing the field assigned to the template. This field should be greyed out.

Print a test card