

Reward-it

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CardPresso: How to link fields to photos

Reward-It Ltd

This guide explains how to link a photo within a folder to the photo field in cardPresso tied to a unique number.

Open cardPresso (Make sure to update to the latest version for stability).

Once card design is finalised and includes a photo field and photo-box, connect to a spreadsheet of data.

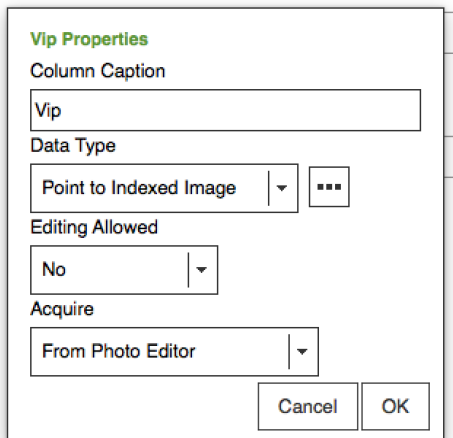
Once connected, click on the green area outside of the design (so no item is selected or highlighted).

From the vertical tabs on the right of the screen select Database

Click 3 dots on the assigned unique field (ie Emp number);



Select Point to indexed image from the drop-down options and click the 3 dots to the right of this field;



When a further window pops up, select the folder containing the images;

Vip Properties
Column Caption

Indexed Image

Images Folder
stephengoodhead/Documents/cardPresso| ...

Do not search in document folder

File Name

Valid extensions
jpg,png,bmp,tif,gif,svg

Image Format Image Free format ▾

Image Name Show ▾

Default Image Name Unique Identifier ▾

Cancel OK

Make sure the extensions listed cover the format of the photos to be linked.

Click OK

Photos should now appear for each field provided they are named EXACTLY as the information entered into the linked unique field

Link to cardPresso video for demonstration: <https://youtu.be/HgUt4vAhL0Q>